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RECEIVED

APR 18 2023

NAVARRO COUNTY  
AUDITOR'S OFFICE



INVOICE			
Invoice #	00043566	Due Date	05/12/2023
Invoice Date	04/12/2023	Reference #	
Terms	Net 30 Net	WO #	00043566

BILL TO
NAVARRO COUNTY JAIL 300 W 2ND AVE CORSICANA, Texas 75110

SERVICE LOCATION
NAVARRO COUNTY JAIL (A-1) 312 W. 2nd, CORSICANA, Texas 75110

Replaced Backup Batteries  
(2)12 V 12 Amp

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
12 Volt 12 amp battery	2	\$65.00	\$130.00
P2P-C	1	\$549.80	\$549.80
<u>Remittance Information</u> Mail all checks to: Attn: AR Texas Fire & Safety 1618 Exchange Parkway Waco, TX 76712  Please include code <b>NAV003</b> on the check.  If you have any payment questions, please email <a href="mailto:ar.tfs@natfiresafety.com">ar.tfs@natfiresafety.com</a> .	<b>Sub-Total</b>		\$679.80
	<b>Sales Tax</b>		\$0.00
	<b>Total Invoice Charge</b>		\$679.80

**We're Going Green!**

We will be emailing all invoices moving forward. Let us know where we should send future invoices by emailing [ar.tfs@natfiresafety.com](mailto:ar.tfs@natfiresafety.com) with the email address.

*Morris Steward*  
4/13/23

RECEIVED

MAY 01 2023



NAVARRO COUNTY  
AUDITOR NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant  
Patty Wells, Assistant  
Lisa Clay, Assistant  
Jan Wise, Assistant  
Krystal McCollum, Assistant

Terri Gillen, County Auditor  
Phone: (903) 654-3095

300 W 3<sup>rd</sup> Ave., Suite 4  
Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Mark Steward  
Signature

4/20/23  
Date